

# 2017 HAVE Awards

## HAVE Nomination Questions

Before you get started, we recommend that you review the required information to familiarize yourself with the full scope of the online application. It would be helpful to complete your answers in Word format, and then cut and paste the information into the online nomination form. Once information is saved in the online application, it may not be edited. **FINALIZE YOUR RESPONSES IN A WORD DOCUMENT FIRST.** All entries must be submitted by 4:30 p.m. PDT on September 23, 2016. **NO PAPER COPIES WILL BE ACCEPTED.** No additional materials beyond the nomination form will be accepted or reviewed.

- 1. State whether the program has existed at least since September 2014.**
- 2. Staff person submitting the nomination form.**
  - Name
  - State
  - City
  - Title
  - Email
  - Zip
  - Address
  - Hospital/System
  - Telephone
- 3. Name of Volunteer Program or Service Area.**
- 4. Program Category.** (Select one of the four program categories)
  - **Community Service** — programs that assisted a health care organization in the design and delivery of services or programs of measurable impact to the wellbeing of individuals and/or the community.
  - **Fundraising** — programs that designed and implemented an innovative approach to fundraising that benefited the health care organization or the community.
  - **In-Service** — programs that designed and implemented innovative services to address needs or challenges within the health care organization.
  - **Community Outreach and/or Collaboration** — programs that designed and implemented an innovative approach with external partners to address needs or challenges within the health care organization or the community.
- 5. Provide a brief description and goals of the program. Describe what organizational or community need it meets.**  
(400 words maximum)
- 6. Describe the outcomes of the program. Include quantitative or qualitative measures, such as outcomes data, satisfaction scores, or examples of impact.** (400 words maximum)
- 7. Describe the role of volunteers in planning, developing, implementing and maintaining the program.**  
(400 words maximum)
- 8. Describe how this program is creative and/or innovative, thereby breaking new ground nationally for health care volunteer services.**  
(400 words maximum)
- 9. Describe how the program benefits recipients, the health care organization and/or the community.** (400 words maximum)
- 10. Chief Executive Officer of the nominated hospital/system.**
  - Name
  - Title
  - Email
  - Telephone
- 11. Checked box confirms that your CEO supports the submission of the nominated program.**  
(Nomination will not be processed without CEO's support. One nomination per organization will be considered annually.)
- 12. Administrative Assistant to the CEO.**
  - Name
  - Title
  - Email
  - Telephone
- 13. Name of the volunteer or auxilian who will be representing the program at the AHA Annual Meeting on May 8, 2017, if the program is selected for a HAVE Award.**
  - Name
  - Title
  - Home Address, City, State, Zip
  - Email
  - Telephone
- 14. Volunteer Service Professional/Manager.**
  - Name
  - Title
  - Email
  - Telephone