

USP <800> Checklist for Hospital and Health System Leadership

In preparing to comply with new standards for the handling of hazardous drugs set forth in USP general Chapter 800, please consider the items listed below. This list is not exhaustive of all requirements. Rather, it provides hospital and health system leadership with a high-level overview of issues your organization should consider moving forward.

- ✓ Appoint or designate an individual to oversee compliance.
- ✓ Develop, and update as necessary, uniform documentation requirements and standard operating procedures.
- ✓ Maintain a list of hazardous drugs as designated by the National Institute for Occupational Safety and Health, and develop a plan to review and update the list periodically.
- ✓ Ensure that all requirements for personnel handling hazardous drugs are met. These include:
 - Environmental and quality control
 - Personal protective equipment requirements
 - Development of a hazard communications plan
 - Develop or update personnel training requirements
 - Develop a plan for medical surveillance to minimize adverse health effects to personnel potentially exposed to hazardous drugs
 - Develop and implement HR policies allowing pregnant or nursing personnel and those considering or planning to have a child to opt out of the handling of dangerous medications.
 - Provide training in safe handling procedures for relevant personnel
- ✓ Create necessary policies and obtain required equipment for dispensing final dosage forms and the administration of drugs.
- ✓ Ensure that policies are in place to govern:
 - The receipt of hazardous drugs
 - Labeling, packaging, transport and disposal of hazardous drugs
 - The deactivating, decontamination, cleaning and disinfecting of areas that are exposed to hazardous drugs
 - Spill control plan
- ✓ Ensure engineering and safety requirements for compounding are met